

## Shipper's Letter of Instruction

Serial No.:

**Service Information:** (Tick whichever is applicable)

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Service Flow :	<input type="checkbox"/> Northbound Services (北行)	<input type="checkbox"/> Southbound Services (南行)	
Service Type :	<input type="checkbox"/> Consolidated Truck 拼裝車	<input type="checkbox"/> Chartered Truck 包車	<input type="checkbox"/> Consolidation Barge 集裝躉船
	<input type="checkbox"/> Others: 其他	_____ X _____	
FROM : 從	_____	TO : 往	_____

Agent Name : 客戶名稱	_____	Tel : 電話	_____
Contact Person : 聯絡人	_____	Fax : 傳真	_____
MAWB No. : 主提單號碼	_____	HAWB No. : 副提單號碼	_____
Final Destination : 目的地	_____	Pieces : 件數	_____
		Weight : 重量	_____
		Volume : 體積	_____

### Service Handling Instruction:

Cargo Pick-up from 收貨詳情:

Date : \_\_\_\_\_ Time : \_\_\_\_\_  
 日期 時間

Company Name : \_\_\_\_\_ Contact Person : \_\_\_\_\_  
 公司名稱 聯絡人

Address : \_\_\_\_\_ Tel/Fax : \_\_\_\_\_  
 地址 電話/傳真

Cargo Delivery to 送貨詳情:

Date : \_\_\_\_\_ Time : \_\_\_\_\_  
 日期 時間

Company Name : \_\_\_\_\_ Contact Person : \_\_\_\_\_  
 公司名稱 聯絡人

Address : \_\_\_\_\_ Tel/Fax : \_\_\_\_\_  
 地址 電話/傳真

<u>Charges</u> : 收費 (For Hacis Staff only)	Misc. Charges	1/ For ( ) _____
Basic Charges	At Destination	2/ For ( ) _____
1/ _____ / KV		3/ For ( ) _____
2/ _____		4/ For ( ) _____

Document Attached 附加文件: (Tick whichever is applicable)

MAWB x ( ) Sets | HAWB x ( ) Sets | Invoice x ( ) Sets | Packing List x ( ) Sets | Others x ( ) Set \_\_\_\_\_

Special Handling Instruction 特別處理指示: (please specify) \_\_\_\_\_

We certify that the details provided above relating to the cargo are accurate and that the cargo is packed, marked and labeled in an adequate and proper manner for road or sea transport. We further certify that no part of the cargo consist of dangerous, hazardous, inflammable or explosive goods or any articles restricted by the Road Traffic Ordinance of Hong Kong and People's Republic of China. All cargo is received, handled, stored and delivered and all invoice upon the Standard Trading Condition of Hacis current at the date cargo is received. A copy of these conditions is available upon request.

Hacis Chop and RCL Number \_\_\_\_\_

Authorized signature and Chop of Agent \_\_\_\_\_